

TOOL BOX TALKS

Vehicle Safety Inspections

The condition of your vehicle is a safety factor that you, the driver, can control. You decide when the maintenance is done and at what intervals. But what are the risks when vehicle maintenance is neglected? One risk is the inability to maintain control. Another risk is a break down on the side of the highway. Budget money for regular vehicle maintenance, as it can be expensive. Always do a pre-trip inspection before driving fleet vehicles.

WORKSAFE TIPS

Outside The Vehicle

At regular intervals, perform a vehicle safety inspection and check the following:

- Windshield clean
- Windshield washer fluid reservoir full
- Side and rear glass clean
- Mirrors clean
- Headlights work (high and low beam)
- Tail lights work
- Brake lights work
- Tires show no slices, damage or excessive wear
- Tires inflated to proper operating pressure
- Windshield wipers in good shape, not cracked, torn, and not stuck to the windshield
- Storage compartments closed
- Tools and equipment stowed to prevent falling from the vehicle during driving

Under The Hood

- Put keys in pocket when checking systems and fluids under the hood to prevent accidental ignition.
- Follow owner's manual for checking fluids.
- Engine oil level and transmission fluid level
- Coolant level (only when the engine is cool)
- Check the brake fluid and power steering fluid
- Check the fan belt for cracks, fraying and tears.

Inspect leaks before they cause a break-down!



Keep mirrors clean and tires at proper inflation pressure!



Inside the Vehicle

- Windshield wipers function.
- Windshield washer fluid activates.
- Dash clear of objects that could reflect or block field of vision.
- Floorboard clear of items that could obstruct the feet/pedals during driving.
- Inside of windshield and glass clean .
- Seat belt functions properly.
- Engine starts and runs without excessive vibration or noise (i.e. mechanical failure).
- Scan gauges and dash for warning lights.
- Fuel level full.

Before Leaving

- Verify no persons or objects are behind or beneath the vehicle. Do a 360 degree walk-around of the vehicle.
- Adjust mirrors.
- Adjust seat.
- Know the safest route to the destination.
- Reduce distractions.
- Lock doors.
- Fasten seat belt.
- Verify that all occupants are wearing seat belts.

Work SAFE

Smart, Accident-Free Environments