

# SAFETY RULES

## Municipal Slip, Trip and Fall Prevention Safety Rules

Our organization expects employees to follow the safety rules below. By signing, you will be held responsible for following the rules and disciplinary action could result when they are not followed. Please use the safety rules at work or on the jobsite to keep yourself and others safe.

1. Wear proper footwear with an aggressive tread, slip-resistant properties and ankle protection.
2. Flip flops, sandals, cowboy boots and tennis shoes do not have slip-resistant properties.
3. Do not run. Walk at a pace that is safe and that prevents the fall.
4. Do not respond to emergencies or after-hours service calls without proper footwear.
5. Wear slip-on ice cleats when working in icy or snowy parking lots.
6. Do not carry too much when walking up or down stairs, or when moving supplies.
7. Use the handrail when walking up and down stairs.
8. Do not stand on counters, chairs or desks to reach items.
9. Wear personal fall arrest or fall restraint systems when working from bucket or aerial trucks.
10. Clean up spills of water, oils or coolant immediately upon discovery.
11. Pick up trip hazards, trash and waste immediately.
12. Fix rugs that do not set flat on the floor.
13. Report any trip hazard problems with floor surfaces, tiles or carpets.
14. Use three-point contact whenever mounting or dismounting machines, ladders or trucks.
15. Do not jump from machines, ladders, loading docks or other work platforms.

Employee \_\_\_\_\_

Date \_\_\_/\_\_\_/\_\_\_

Supervisor \_\_\_\_\_

Date \_\_\_/\_\_\_/\_\_\_

**Work SAFE**

Smart, Accident-Free Environments