

SAFETY RULES

Forklift Safety Rules

The company expects workers to follow its safety rules. By signing, you will be held responsible for following these safety rules. Disciplinary action could result when these safety rules are not followed. These safety rules are for your safety only. Please use these safety rules on the jobsite to keep yourself and others safe.

WorkSafe Tips

- Employees must be trained and authorized before operating forklifts.
- Perform a written forklift inspection before use.
- Report maintenance concerns or hazards in writing to your supervisors.
- Report propane or fuel leaks to your supervisor.
- Remove unsafe forklifts from service, lock and tag the machine out of service.
- Do not perform maintenance on forklifts unless trained and authorized.
- To prevent ejection during rollover, always wear your seat belt when operating forklifts.
- Never lift anyone on forklift forks.
- Use only approved lifting platforms and fall restraint harnesses for lifting workers.
- To prevent striking a pedestrian, keep forklift speeds slow.
- When traveling with a load, drive up and back down inclines and ramps.
- When traveling unloaded, back up and drive down inclines and ramps.
- When a load blocks the view of the operator, travel in reverse.
- Do not smoke in forklift charging or refueling areas.
- To prevent trailers from rolling during loading or unloading – chock or block wheels.
- To prevent tipping of an unhooked trailer, use a jack stand to support the nose of the trailer.
- Never overload a forklift.
- Honk the forklift horn at corners or when entering doorways.
- Never drive up to an employee that is in the line of fire.
- Lower the forks and turn the machine OFF when leaving the operator's seat.

Employee _____

Date ___/___/___

Supervisor _____

Date ___/___/___

WorkSAFE

Smart, Accident-Free Environments